

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS

PROCUREMENT DIVISION

320 Hospital Drive Ste. 23

Warrenton, Virginia 20186

Phone: (540) 422-8348

Fax: (540) 422-8355

NOTICE OF CONTRACT RENEWAL

1. DATE: February 23, 2021
2. COMMODITY NAME: Larry Weeks Community Pools Management Services
3. CONTRACT NUMBER: 30-20smc
4. SUPERCEDES: 43-14smc
5. CONTRACT PERIOD: March 9, 2020 through March 9, 2021
Renewal #1: March 10, 2021 through March 9, 2022
6. RENEWAL OPTIONS: Five potential (5) one-year renewals
7. CONTRACTOR: Winkler Pool Management, Incorporated
FC VN: 639661
4905 Edmonston Road
Hyattsville, MD 20781
PH (301) 864-4900 FX (301) 779-0559
Attn: Doug Winkler, President: doug@winklerpool.com
8. TERMS: See attached
9. DELIVERY: N/A – services provided on our site
10. FOR FURTHER INFORMATION CONTACT: Susan R. Monaco, CPPO, CPPB
PH (540) 422-8348
11. NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL
USING DEPARTMENTS: This contract is the result of a competitive bid program
and its use must follow the FCG&PS Procurement Policy/Procedures for the
purchase of the commodity listed herein. Please see the reverse side of this notice
for further instructions regarding this contract.

INSTRUCTIONS

1. Orders: The Parks & Recreation Department will issue a Purchase Order to cover the management fee portions of this contract, and may issue an additional Purchase Order to cover any additional services that may be provided per the contract terms.
2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a “Not to exceed” estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection/approval of services and approval of contractor’s invoice is the responsibility of the Parks & Recreation Department.
4. Any complaint as to quality of services or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via fax, courier or e-mail.
5. Renewals: As stated on the face of this notice, five one-year renewals are available on this contract. The Procurement Division will issue the renewals approximately ninety days in advance of the expiration date of the current term.
6. Price Adjustments: Changes to the contract prices, attached hereto, may only be negotiated at the time of renewal. All price adjustments must be approved by the contract officer. Contract users will be sent notification of contract change from the Procurement office as official notification of such changes, if approved.

Note: no change in pricing with 2021-2022 Renewal #1

**FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS
REQUEST FOR PROPOSAL (RFP)**

**RFP 30-20sm, Larry Weeks Community Pool Management Services
COST PROPOSAL Revised, Addendum #1**

Please list the provider(s) of Lifeguard Training Certification of staff:

Pool Manager: American Red Cross **Lifeguards:** American Red Cross

2020 Operating Pool Season Management Fee, inclusive of all provisions/supplies/duties as outlined in the Scope of Services, Section 3.0, of this RFP: \$ 81,330.00

Operating Pool Season Daily Management Fee, (Management Fee divided by 108, the number of the days in the 2020 season; reverts back to 101 in subsequent renewal years) \$ 753.06

2020 Off-Season Monitoring Management Fee, inclusive of all provisions/supplies/duties as outlined in the Scope of Services, Section 3.0, of this RFP: \$ 840.00

Total Management Fee for 2020 Operating & Off-Season: \$ 82,170.00

Annual Payment Schedule (for Operating Pool Season and Off-Season Management Fee noted above) based on Tasks/Reports required in Scope of Services (reference Section 5.9):

Five monthly payments of \$16,266 starting May 1, 2020, then 7 monthly payments of \$120.

Hourly Rates for LWCP Management Personnel as listed, for additional services other than those already included in the Pool Management Base Fee:

Pool Manager: \$ 25.00
Lifeguard: \$ 17.00

(Optional) WSI Instructor: \$ _____ (The Owner may or may not choose to award this option)

WSI Supervisor: \$ _____

Aide: \$ _____

Any other Fees or Costs proposed by the Offeror, applicable to a resulting Contract:

N/A

Important note to Contractor: per the terms of this RFP, specifically Section 7.6, Term of Contract and Extension, contract costs may only be adjusted upon the mutual agreement of both parties and only during the period of ninety (90) days prior to contract expiration.

EPAYABLES: Indicate Offeror's ability to accept VISA ePayables as a form of payment, with no price changes or additional fees assessed.

☐ Yes, we accept ePayables ☒ No, we do not accept ePayables

**FAUQUIER COUNTY GOVERNMENT
AND PUBLIC SCHOOLS**

Date: June 3, 2020
Contract No.: 30-20smc, Larry Weeks Community Pools Management Services
Contractor: Winkler Pool Management, Incorporated
Modification No.: 1
Effective Date: May 22, 2020
Issued by: Fauquier County Government and Public Schools
Procurement Division
320 Hospital Drive, Suite 23
Warrenton, VA 20186

This Supplemental Agreement is entered into pursuant to the provision of the basic contract.

1) Description of Modification: In accordance with the paragraphs noted, the following changes are made with this contract extension:

Per Paragraph 36, Changes to the Contract, in the original RFP Terms and Conditions, the attached changes in LWCP Maintenance due to the impact of the COVID-19 Pandemic, per Winkler letter dated May 19, 2020, are authorized, resulting in a Total Compensation for Summerization and Winterization of \$ 15,872.00 and Weekly Fees of \$ 1,245/week. *Note: full execution of this Modification #1 will serve as acceptance of the Winkler May 19, 2020, proposal.*

Except as provided herein, all terms and conditions of the referenced Contract, as heretofore changed, remain unchanged and in full force and effect.

Winkler Pool Management, Incorporated

By: _____

Signature

Title

Date

Fauquier County Government/Public Schools

By: _____

Susan R. Monaco, CPPO, CPPB

Procurement Manager

Date



Via E-mail: melissa.nester@fauquiercounty.gov

May 19, 2020

Ms. Melissa Nester
Larry Weeks
4248 Bludau Drive
Warrenton, VA 20187

Re: Larry Weeks Community Pool

Dear Ms. Nestor:

Winkler Pool Management, Inc. will not be opening the pool on Memorial Day weekend as a result of the COVID-19 Pandemic. In order to maintain public safety by preventing the swimming pool from becoming a breeding ground for mosquitos or a refuge for other pests, we will perform the items listed below.

Pre-Season:

- De-winterize fresh water.
- Drain, Clean and Fill the pool
- De-winterize the pool plumbing, filter system and disinfectant system.
- Procure and deliver to site required chemicals.
- Start the filter system, balance the water and add the disinfectant (chlorine).

Season (generally Memorial Day to Labor Day) on an as determined frequency:

- Procure and deliver to site required chemicals as needed..
- Brush the pool surface
- Vacuum the pool surface
- Backwash or clean the filter system in order to maintain health department required flow rates.
- Test and introduce chemicals to maintain water balance.
- Test the disinfectant (chlorine) level. Adjust automatic feeders to maintain residual levels as set by the health department to prevent the spread of infectious diseases.
- Ensure the facility is properly locked and secured.
- Ensure motors and pumps are operating in accordance with manufacturer's specifications (no excessive amp draw, no leaking seals or gaskets)

www.winklerpool.com • email: info@winklerpool.com

Maryland • DC
4905 Edmonston Road
Hyattsville, MD 20781
301-864-4900
FAX 301-779-0559

Northern Virginia
7644-B Fullerton Road
Springfield, VA 22153
703-451-4664
FAX 703-451-9117



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Post-Season:

- Winterize fresh water.
- Winterize the pool plumbing, filter system and disinfectant system.
- Drain pool to proper winter level.
- Add winter algaecide (optional).

Total Compensation:

Summerization and Winterization: \$15,872.00

Weekly Fees \$1,245.00 per week.

Notes:

- All fees include all applicable insurance.
- Balancing chemicals, test kit reagents and required supplies will be invoiced additionally as delivered.

Payment Terms:

- 60% of Summerization Winterization upon signing.
- Weekly Fees: To be billed monthly upon completion.
- 40% of Summerization/Winterization upon completion of winterization.

Sincerely,


Douglas S. Winkler
President

Accepted For: Larry Weeks

By: _____

Title: _____

Date: _____